

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
AUGUST 22, 2022**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and the following notice was read in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Express Times NJ Zone and/or the Express-Times or Newark Star Ledger, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Kennedy, Councilman Matlock, Councilwoman Miers, Councilwoman Napolitani, Councilman Roth

Absent - Councilman Mitchell, Councilman Zmigrodski

Adoption of Minutes:

A **motion** was made by Councilwoman Miers, seconded by Councilman Roth with Councilman Matlock abstaining and all others voting "yes" to adopt the following meeting minutes of the Belvidere Town Council:

July 22, 2022 regular meeting

August 5, 2022 special and executive meetings

Public Comment:

There was no public comment at this time.

Committee Reports:

Councilman Roth - outdoor lights have been installed at the CCB. State has agreed to a study on the Delaware River lots. NPP and AARP benches have arrived and are being installed. NPP found a company to provide the audio equipment for the barn at Riverside Park. Fiber optics are coming to Belvidere. The stencils and paint have been ordered for the bike lane sharrows and a mailer will go out to explain the sharrows.

Councilwoman Miers - meeting with CFO about the CCB travel group and the pool expenses.

Councilwoman Napolitani - court report sent to Council in meeting packets. An additional \$6,000 will be required for the court audits. AOC advised that we can't advertise for a court administrator because there can't be two administrators in one office so we will be advertising for a deputy court administrator. The PD had 642 calls in July including 149 summons with seven motor vehicle accidents.

Councilman Matlock - Environmental and Shade Tree Commissions attended National Night Out and will attend Heritage Day. Will meet soon with Historical Commission.

No report from Teresa Yeisley or Kevin Benbrook.

Previous Business:

USDA grant in the amount of \$30,200 has been awarded to the Belvidere PD toward the purchase of a sign and vehicle.

New Business:

A **motion** was made by Councilwoman Miers, seconded by Councilman Matlock and carried to authorize an individual specific handicapped parking space at 306 Second Street.

A **motion** was made by Councilman Roth, seconded by Councilman Matlock and carried approving street closures for the Halloween Parade on October 26th.

A **motion** was made by Councilman Matlock, seconded by Councilman Roth and carried approving street closures for the Tree Lighting on December 3rd.

Resolutions:

A **motion** was made by Councilwoman Napolitani, seconded by Councilman Matlock and carried to adopt Resolution No. R2022x71.

RESOLUTION NO. R2022x71

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR FUNDING TO EQUIP THE FIRE DEPARTMENT WITH PPE

WHEREAS, the Town of Belvidere desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$62,569.50 to carry out a project to properly equip the fire department with PPE;

NOW, THEREFORE, BE IT RESOLVED,

1. That the Town of Belvidere does hereby authorize the application for said grant, and
2. Recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement for the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds to the terms of the agreement between the Town of Belvidere and the New Jersey Department of Community Affairs;

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to execute the application and that they or their successors in said titles are authorized to execute the agreement and any other documents necessary in connection therewith:

(Signature)

(Signature)

Teresa A. Yeisley
(Type or print name)

Joseph Kennedy
(Type or print name)

Municipal Clerk/Administrator
(Title)

Mayor
(Title)

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on August 22, 2022.

A **motion** was made by Councilwoman Napolitani, seconded by Councilman Roth and carried to adopt Resolution No. R2022x72.

RESOLUTION NO. R2022x72

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO AUTHORIZE PARTICIPATION IN THE SHBP/SEHBP FOR DENTAL PLAN COVERAGE

BE IT RESOLVED:

1. The Town of Belvidere, **SHBP/SHEBP Employer Location Number 0187-00**, a

participating employer in the SHBP/SEHBP, hereby elects to participate in the Employee Dental Plans provided by the New Jersey Health Benefits Act of New Jersey (n.J.S.A. 52:14-17.25 et seq.) And to authorize coverage for all eligible employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission.

2. As a participating employer, we will remit to the State Treasury all changes due on account of employee and dependant coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.
3. As the employer, I understand that the employer is responsible for at least 50 percent of the dental premium.
4. We hereby appoint **Teresa A. Yeisley, Municipal Clerk/Administrator** to act as Certifying Officer in the administration of this program.
5. This resolution shall take effect immediately and coverage shall be effective as of **September 1, 2022**, or as soon thereafter as it may be effectuated pursuant to the Statutes and regulations.

Ordinances:

No ordinances were addressed at this time.

Appointments:

No appointments were made at this time.

Authorization to Pay Purchase Orders:

A motion was made by Councilwoman Miers, seconded by Councilman Roth and carried to authorize the payment of the purchase orders, as submitted, in the amount of \$490,548.03.

Public Comment:

Laura Kennedy - shade tree inventory, grass in sidewalks, air b&b ordinance
Linda Stettler - zoning official

Executive Session:

A motion was made by Councilman Matlock, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2022x73.

RESOLUTION NO. R2022x73

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: contracts and personnel
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Date: August 22, 2022

Teresa A. Yeisley, R.M.C./C.P.M.

Municipal Clerk/Administrator

A motion was made by Councilman Roth, seconded by Councilman Matlock and carried to return to regular session.

Kevin Benbrook advised the public that the Council discussed the expiring of the Belvidere Urban Renewal extensions. Property will revert back to the original light industrial designation. The Council also discussed the hiring of court, zoning and tax assessment personnel.

A motion was made by Councilwoman Miers, seconded by Councilman Roth and carried to retain Steve Gouin as Special Redevelopment Counsel and Jim Kyle as Special Redevelopment Planner.

A motion was made by Councilwoman Miers, seconded by Councilman Roth and carried to hire Andrew Melendez as Zoning Code Enforcement Officer for the Town of Belvidere effective September 1, 2022.

A motion was made by Councilwoman Napolitani, seconded by Councilman Matlock and carried to cancel the scheduled Council meeting for September 12th with just one meeting on September 26th.

A motion was made by Councilwoman Napolitani to adjourn the meeting of the Belvidere Town Council at 8:13 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator