

**MINUTES - TOWN COUNCIL WORKSHOP MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
MARCH 14, 2022**

Mayor Kennedy opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Express Times Warren County NJ Zone and/or the Express-Times or Newark Star Ledger, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ. This meeting was also advertised in accordance with the law as a virtual ZOOM meeting with instructions to the public for attendance and comment. Mayor Kennedy stated that there will be discussion about the Scout Home and alley garbage collection. Councilwoman Napolitani advised that the executive session will also include a discussion regarding personnel.

Roll Call:

Present - Mayor Kennedy, Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski
Absent - None

Adoption of Minutes:

A motion was made by Councilwoman Miers, seconded by Councilman Zmigrodski and carried to adopt the February 28, 2022 regular and executive meeting minutes of the Belvidere Town Council.

Public Comment:

There was no public comment at this time.

Matters to be Addressed:

Kevin Benbrook explained that the current 99 year lease of the Scout Home no longer holds legal validity and advised that Council should consider using the "facilities use" format for groups using the Scout Home. Mayor Kennedy distributed a packet of information regarding recent inspections of the Scout Home including building, fire and loss prevention wherein it has been found that the Scout Home is in need of upgrades and repairs. Grant opportunities are being sought to fund these necessary upgrades and repairs.

A motion was made by Councilwoman Miers, seconded by Councilman Roth and carried authorizing Kevin Benbrook to issue a letter to the Scout Home Association stating the Council's position regarding the Scout Home.

Kevin Benbrook advised that a letter has been sent to all trash haulers stating that effective April 1st trash shall no longer be picked up in any alleyways within the Town and that the haulers are not to use the alleys and are to pick up from the main street.

Councilman Roth initiated a discussion about the establishment of a recreation committee wherein this committee would give guidance to those wishing to sponsor an event in Town. Discussion ensued. Mayor Kennedy responded that it may not benefit the Town and would cause an extra unnecessary level of bureaucracy. The Mayor advised that an event application is being prepared and additional staff involvement should make event authorization a smoother process.

Resolutions:

A motion was made by Councilwoman Miers, seconded by Councilman Zmigrodski and carried to adopt Resolutions R2022x33 and R2022x34.

RESOLUTION NO. R2022x33

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 19, lot 15)

WHEREAS, Tax Sale Certificate 2021-008 dated October 27, 2021 on block 19, lot 15 was redeemed on February 28, 2022; and

WHEREAS, the premium paid at the sale in the amount of \$800.00 needs to be returned to US BANK CUST/PRO CAP 8FIRSTTRUST BANK, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$800.00 representing said refund.

US BANK CUST PRO CAP 8FIRSTTRUST BANK
50 SOUTH 16TH STREET - SUITE 2050
PHILADELPHIA, PA 19102

Date: March 14, 2022
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

RESOLUTION NO. R2022x34
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 32, lot 24)

WHEREAS, Tax Sale Certificate 2020-012 dated October 28, 2020 on block 32, lot 24 was redeemed on March 7, 2022; and

WHEREAS, the premium paid at the sale in the amount of \$1,000.00 needs to be returned to ARTHUR FRUSTACI, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,000.00 representing said refund.

ARTHUR FRUSTACI
712 RUGBY RD
PHILLIPSBURG, NJ 08865

Date: March 14, 2022
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Roth and carried to adopt Resolution No. R2022x35.

RESOLUTION NO. R2022x35
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION AUTHORIZING THE TOWN OF BELVIDERE, NJ THROUGH THE BELVIDERE POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE BELVIDERE POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for specialized training on the operation of nay acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 program; and

NOW, THEREFORE, BE IT RESOLVED by the Belvidere Town Council of the Town of Belvidere that the Belvidere Police Department is hereby authorized to enroll in the 1033 program for no more than a one-year period, with authorization to participate terminating on December 31st of the current calendar year; and

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Police Department is hereby authorized to acquire items on non-controlled property designated “DEMILA”, which may include:

office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, off-road vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, excavation equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, respirators, binoculars, and any other supplies and equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Belvidere Police Department, without restriction; and

NOW, THEREFORE BY IT RESOLVED that the Belvidere Police Department is hereby authorized to acquire the following “DEMIL B through Q” property, if it shall become available in the period of time for which this resolution authorizes: (2) Cargo Utility Trucks; and

BE IT FURTHER RESOLVED that the Chief of Police for the Belvidere Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Belvidere Police Department shall provide a quarterly accounting of all property obtained through the 1033 program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorized requests to acquire “DEMIL A” property and “DEMIL B” property that may be made available through the 1033 program during the period of time for which tgis resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Governing Body of the Town of Belvidere at a regular meeting held on March 14, 2022.

A motion was made by Councilwoman Napolitani, seconded by Councilman Roth and carried to adopt Resolution No. R2022x36.

RESOLUTION NO. R2022x36

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING ACCEPTANCE OF A SFY21 BODY-WORN

CAMERA GRANT FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL, AWARD NUMBER 21-BWC-025

WHEREAS, THE State of New Jersey, Department of Law and Public Safety, Office of the Attorney General (OAG) received funds from the SFY21 Budget to administer the Body-Worn Camera Grant Program; and

WHEREAS, the Body-Worn Camera Grant Program is designed to provide eligible law enforcement agencies with State funding to aid the purchase of body-worn cameras, ancillary equipment and storage; and

WHEREAS, the Town of Belvidere has been awarded a grant from the New Jersey Department of Law and Public Safety, Office of the Attorney General, U.S.; and

WHEREAS, the Grant Program is SFY21 Body-Worn Camera Grant, award number 21-BWC-025, with an award period of January 1, 2021 to December 31, 2025; and

WHEREAS, the amount of the grant awarded from the State is \$18,342.00 with no local match required; and

WHEREAS, the Town of Belvidere is hereby authorized and does hereby accept the grant award for the purchase of body-worn cameras;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Belvidere that it hereby accepts the grant award in the amount of \$18,342.00 for the purchase of body-worn cameras for the period of January 1, 2021 through December 31, 2025.

BE IT FURTHER RESOLVED by the Governing Body of the Town of Belvidere that the Mayor and Municipal Clerk are hereby authorized to execute the Award Contract with the State and take any further action necessary for the acceptance of the grant award.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on March 14, 2022.

A motion was made by Councilwoman Napolitani, seconded by Councilman Zmigrodski and carried to adopt Resolution No. R2022x38.

RESOLUTION NO. R2022x38

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING THE TOWN OF BELVIDERE TO SUBMIT A PREAPPLICATION/APPLICATION FOR FUNDING APPLICATION TO THE UNITED STATES OF AMERICA ACTING THROUGH RURAL HOUSING SERVICE, DEPARTMENT OF AGRICULTURE FOR A POLICE VEHICLE AND ROADWAY MESSAGE BOARD

WHEREAS, the Town of Belvidere (hereinafter the "Town") plans to submit to the United States Department of Agriculture, Rural Housing Service (hereinafter "Rural Housing Service") a request for eligibility determination concerning the Town's entitlement to participate in Rural Housing Service's Community Program (hereinafter the "Program"); and

WHEREAS, the Town wishes to pursue through the Program, funding to acquire a police vehicle and a roadway message board; and

WHEREAS, it is in the best interest of the Town to actively and diligently pursue this project, for reasons associated with the public safety of the community serviced by the Town; and moreover, pursue funding with and through Rural Housing, based upon Rural Housing Service's determination that the Town is eligible to participate in the Community Facilities program;

NOW, THEREFORE, BE IT RESOLVED by the town Council of the Town of Belvidere, Warren County, New Jersey as follows:

1. All necessary action, including the filing of formal applications, be taken to pursue with Rural Housing Service actual funding for the proposed project in the Town of Belvidere.
2. The Town is authorized to accept any and all funding through the United States of America, Acting Through Rural Housing Services Community Facilities Loan/Grant Program.
3. The duly authorized representative of the Town, including the Mayor, Municipal Clerk and Chief Financial Officer be and are hereby authorized to execute and all documentation in furtherance of the preparation of the necessary documents to be submitted to USDA/Rural Housing Service. Further, the mayor and/or Municipal Clerk of the Town are hereby authorized to execute the necessary documents in order to receive an eligibility determination and funding from USDA/Rural Housing Service.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting of the held on March 14, 2022.

Ordinances:

Kevin Benbrook advised that Delta 8 cannot be legislated at this time but the Town can legislate the number of licenses allowed. An ordinance will be drafted.

Authorization to Pay Purchase Orders:

A **motion** was made by Councilwoman Miers, seconded by Councilman Roth and carried authorizing the payment of the purchase as presented in the amount of \$341,004.13.

Public Comment:

There was no public comment at this time.

Executive Session:

A **motion** was made by Councilman Matlock, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2022x37.

RESOLUTION NO. R2022x37

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Contracts
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Date: March 14, 2022

Teresa A. Yeisley, R.M.C./C.P.M.

Municipal Clerk/Administrator

A motion was made by Councilwoman Napolitani, seconded by Councilman Zmigrodski and carried to return to regular session.

Kevin Benbrook advised that the Council discussed the PD contract and a personnel retirement matter.

A motion was made by Councilman Matlock to adjourn the workshop meeting of the Belvidere Town Council at 8:30 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator