

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
FEBRUARY 28, 2022**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and the following notice was read in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Express Times Warren County NJ Zone and/or the Express-Times or Newark Star Ledger, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ. This meeting was also advertised in accordance with the law as a virtual ZOOM meeting with instructions to the public for attendance and comment.

Councilwoman Napolitani requested an executive session to discuss the PBA contract and Councilman Matlock added the Environmental Commission.

Roll Call:

Present - Mayor Kennedy, Councilman Matlock, Councilwoman Miers, Councilwoman Napolitani, Councilman Zmigrodski

Absent - Councilman Mitchell, Councilman Roth

Adoption of Minutes:

A **motion** was made by Councilman Zmigrodski, seconded by Councilwoman Miers and carried to adopt the February 17, 2022 workshop and executive meeting minutes of the Belvidere Town Council.

Public Comment:

There was no public comment at this time.

Committee Reports:

Councilwoman Miers - budget meeting scheduled for March 12th at 10:00 AM. Working with the CFO and John Mooney. Budget worksheets will be emailed prior to the meeting.

Councilwoman Napolitani - court is now scheduled on the 1st, 2nd and 4th Thursdays.

Councilman Matlock - deferred to Tammy Koop who updated the Council on the activities of the Environmental Commission. Keeping it Reel starts on March 6th. A pollinator garden class has been scheduled for March 9th. The road-side clean-up has been scheduled for May 14th and Commission members will be attending the Green Fair sponsored by the Hope Township Environmental Commission on April 30th.

Councilman Zmigrodski - no report at this time.

Mayor Kennedy - prayers for Ukraine and Councilman Roth with his surgery. On March 10th it will be 24 months since Council adopted the redevelopment agreement with Belvidere Urban Renewal and time is running out for moving forward with this project. Rich Krug from BASF has retired and there is a new person working on the sale of the property. Jake Briggs from Bruno Associates was injured in an auto accident and we are currently working with his temporary replacement, Joe DiFranco.

Correspondence:

There was no correspondence to address at this time.

Previous Business:

There was no previous business to address at this time.

New Business:

A **motion** was made by Councilwoman Miers, seconded by Councilman Matlock and carried to approve raffle license RL2022-06 for the Evening Star Quilters Guild.

Resolutions:

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2022x28.

RESOLUTION NO. R2022x28

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO APPROVE THE HISTORIC WATERFRONT BUSINESS DISTRICT IMPLEMENTATION PLAN AND AUTHORIZE SUBMISSION TO NJDCA UNDER THE NPP GRANT

WHEREAS, in 2021 the Town of Belvidere applied for and was awarded a Neighborhood Preservation Program (“NPP”) designation for the Historic Waterfront Business District by the New Jersey Department of Community Affairs (“NJCA”); and

WHEREAS, this designation includes award funding in the amount of at least \$125,000 per year for 5 years to start January 1, 2022 and end December 31, 2026 for community and economic development improvements to the Historic Waterfront Business District target area; and

WHEREAS, the purpose of the grant is to design and implement a wide range of initiatives to restore a favorable climate for investment and to improve the quality of life for the residents and businesses of this neighborhood; and

WHEREAS, as a condition of the grant, the NJCA requires that an Implementation Plan be prepared which delineates the activities of the NPP program and describes the manner in which the grant funds will be expended. The plan covers a one-year period (January 1, 2022 through December 31, 2022) and contains a possible strategy for four years following subsequently (January 1, 2023 through December 31, 2026) and must be submitted to the NJCA for review and approval prior to program implementation; and

WHEREAS, said plan has been completed pursuant with the required citizen input and other related State mandates and approved by the NJCA;

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Town Council does hereby approve the Historic Waterfront Business District Implementation Plan including the accompanying budget and policy and procedure guidelines and further authorizes submission of these documents to the NJCA; and

BE IT FURTHER RESOLVED that the Belvidere Town Council hereby authorizes the expenditure of funds in accordance with said plan upon plan approval by the NJCA.

A **motion** was made by Councilwoman Miers, seconded by Councilman Zmigrodski and carried to adopt Resolution No. R2022x29.

RESOLUTION NO. R2022x29

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 23, lot 4)

WHEREAS, Tax Sale Certificate 2021-009 dated October 27, 2021 on block 23, lot 4 was redeemed on February 16, 2022; and

WHEREAS, the premium paid at the sale in the amount of \$300.00 needs to be returned to US BANK CUST/PRO CAP 8FIRSTTRUST BANK, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$300.00 representing

said refund.

US BANK CUST PRO CAP 8FIRSTTRUST BANK
50 SOUTH 16TH STREET - SUITE 2050
PHILADELPHIA, PA 19102

Date: February 28, 2022
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Napolitani, seconded by Councilman Zmigrodski and carried to adopt Resolution No. R2022x30.

RESOLUTION NO. R2022x30
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION TO HIRE A CLASS 2 SPECIAL LAW ENFORCEMENT OFFICER

BE IT RESOLVED that the Belvidere Town Council hereby authorizes the hiring of the following:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Frank Tootle	Class 2 SLEO	\$20.00 per hr eff 3/1

Date: February 28, 2022
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Matlock, seconded by Councilwoman Miers and carried to adopt Resolution No. R2022x31.

RESOLUTION NO. R2022x31
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION TO PROVIDE INSURANCE COVERAGE TO HERITAGE DAYS AND THE ST. PATRICK’S DAY PARADE

BE IT RESOLVED that the Belvidere Town Council hereby sponsors Heritage Days and the St. Patrick’s Day Parade and authorizes insurance coverage under the Town’s policy of same.

Date: February 28, 2022
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Ordinances:

There were no ordinances for consideration at this time.

Appointments:

There were no appointments made at this time.

Authorization to Pay Purchase Orders:

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to authorize the payment of the purchase orders as submitted in the amount of \$101,152.75.

Public Comment:

Virginia Walton - level of Council involvement in Heritage Days

Mark Young - oil in tank at CC@B

Councilman Matlock - new member as vice-chair for Environmental Commission

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and

carried to appoint Lauren Walters to the Belvidere Environmental Commission.

Executive Session:

A motion was made by Councilwoman Napolitani, seconded by Councilman Matlock and carried to adopt Resolution No. R2022x32.

RESOLUTION NO. R2022x32

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Contracts
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Date: February 28, 2022
Teresa A. Yeisley, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilwoman Napolitani, seconded by Councilman Matlock and carried to return to regular session.

A motion was made by Councilman Zmigrodski to adjourn the meeting of the Belvidere Town Council at 7:34 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator