

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
JANUARY 24, 2022**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and the following notice was read in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Express Times Warren County NJ Zone and/or the Express-Times or Newark Star Ledger, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ. This meeting was also advertised in accordance with the law as a virtual ZOOM meeting with instructions to the public for attendance and comment.

Roll Call:

Present - Mayor Kennedy, Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski
Absent - None

Adoption of Minutes:

A **motion** was made by Councilman Mitchell, seconded by Councilman Roth with Councilman Zmigrodski abstaining and all others voting "yes" to adopt the following meeting minutes of the Belvidere Town Council: December 13, 2021, December 27, 2021 and January 3, 2022

Presentations:

Jake Briggs of Bruno Associates via Zoom: submitted AFG grant for fire department radios. Looking at available grants for needed work at the Scout Home. Researching grant opportunities for PD vehicle, building renovation and signage.

Laura Kennedy, NPP Coordinator: Review of team members and criteria for grant consideration. Provided map of area of consideration. Steady decline for over 15 years and still facing same issues as determined in the 2005 Rutgers Study. Held six focus group discussions; children afraid of downtown area, consider bike lanes, master plan for the entire town, train tressel repairs needed, pedestrian bridge from South Water to Lions and Butler Parks, lighting on South Water, get municipal control of boat ramp and surrounding area from the State, amphitheater, store mastery expert, \$5,000 facade grant match, signage to promote business district, pa system for all future events, lighting, use of landscape architecture students, need demographic data.

Public Comment:

There was no public comment at this time.

Committee Reports:

Councilman Mitchell - attended ambulance corps and fire company meetings. Will have reports next month.

Councilman Roth - all meetings upcoming.

Councilwoman Miers - request for budget proposals by February 7th.

Councilwoman Napolitani - review of 2021 PD activity. Court report provided in meeting packet.

Councilman Matlock - no report at this time

Councilman Zmigrodski - no report at this time

Kevin Benbrook - the Quinn property foreclosure has been completed and will be filed with the County Clerk. Need to conclude property transaction with Jeff Berezny.

Correspondence:

No correspondence required action or discussion at this time.

Previous Business:

No previous business was discussed at time.

New Business:

A **motion** was made by Councilwoman Miers, seconded by Councilman Matlock and carried approving Raffle License applications RL2022-01 and RL2022-02 for BHS Project Graduation and RL2022-03 for the Belvidere American Legion.

Resolutions:

A **motion** was made by Councilwoman Miers, seconded by Councilman Matlock and carried to adopt Resolution No. R2022x15.

RESOLUTION NO. R2022x15

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 10, lot 25)

WHEREAS, Tax Sale Certificate 2021-003 dated October 27, 2021 on block 10, lot 25 was redeemed on December 21, 2021; and

WHEREAS, the premium paid at the sale in the amount of \$4,000.00 needs to be returned to US BANK CUST/PRO CAP 8FIRSTTRUST BANK, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$4,000.00 representing said refund.

US BANK CUST PRO CAP 8FIRSTTRUST BANK
50 SOUTH 16TH STREET - SUITE 2050
PHILADELPHIA, PA 19102

Date: January 24, 2022
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt Resolution No. R2022x16.

RESOLUTION NO. R2022x16

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO ESTABLISH THE SEWER USER CHARGE FOR YEAR 2022

WHEREAS, Ordinance O2004x16 allows the Belvidere Sewer Utility user rate to be established annually by resolution;

NOW, THEREFORE, BE IT RESOLVED that the sewer user charge for the year 2022 shall be \$560.00 per equivalent dwelling unit.

Dated: January 24, 2022
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilman Matlock, seconded by Councilwoman Miers and carried to adopt Resolution No. R2022x18.

RESOLUTION NO. R2022x18

TOWN OF BELVIDERE

**WARREN COUNTY, NEW JERSEY
A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 16, lot 6)**

WHEREAS, Tax Sale Certificate 2021-007 dated October 27, 2021 on block 16, lot 6 was redeemed on January 19, 2022; and

WHEREAS, the premium paid at the sale in the amount of \$14,100.00 needs to be returned to US BANK CUST/PRO CAP 8FIRSTTRUST BANK, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$14,100.00 representing said refund.

US BANK CUST PRO CAP 8FIRSTTRUST BANK
50 SOUTH 16TH STREET - SUITE 2050
PHILADELPHIA, PA 19102

Date: January 24, 2022
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Roth and seconded by Councilwoman Miers to adopt Resolution No. R2022x19.

RESOLUTION NO. R2022x19

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

**A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH
LB HBIC, LLC**

BE IT RESOLVED by the Belvidere Town Council that the Mayor and Municipal Clerk be and hereby are authorized and directed to execute a contract with LK HBIC, LLC for the provision of Neighborhood Preservation Program Grant administration and coordination, the contract being attached hereto as **Exhibit A** and the terms and conditions of which are incorporated herein by reference.

Roll call:

Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski

Nays - None

Abstentions - None

Recusal - Mayor Kennedy

Absent - None

Ordinances:

No ordinances were addressed at this time.

Appointments:

A motion was made by Councilwoman Napolitani, seconded by Councilman Matlock and carried to appoint the following members of the CC@B Advisory Board:

Chairman Mark Young, Debbie Caflin, Ellen Fahey, Paul Heiney, Jennifer Mills Howie, Kristin Kane, Kelly Ruppert, Dawn Schnezler, Robert Shelton

Mayor Kennedy initiated a discussion about having a travel club at the CC@B. This club would work out of and in conjunction with the CC@B. All Council agreed with allowing a travel club at the CC@B.

Authorization to Pay Purchase Orders:

A motion was made by Councilwoman Miers, seconded by Councilman Matlock and carried authorizing the payment of the purchase orders as submitted in the amount of \$995,132.46.

Public Comment:

Patrick Mason - sink holes at 45 Water Street

Executive Session:

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2022x17.

RESOLUTION NO. R2022x17

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Personnel
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Date: January 24, 2022

Teresa A. Yeisley, R.M.C./C.P.M.

Municipal Clerk/Administrator

A **motion** was made by Councilman Matlock to adjourn the meeting of the Belvidere Town Council at 9:38 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM

Municipal Clerk/Administrator