

**MINUTES - TOWN COUNCIL MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
April 26, 2021**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and the following notice was read in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Express Times Warren County NJ Zone and/or the Express-Times or Newark Star Ledger, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ. This meeting was also advertised in accordance with the law as a virtual ZOOM meeting with instructions to the public for attendance and comment.

**Roll Call:**

Present - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Mayor Kennedy  
Absent - Councilman Zmigrodski

**Adoption of Minutes:**

A **motion** was made by Councilman Mitchell, seconded by Councilman Roth and carried to adopt the April 12, 2021 workshop meeting minutes of the Belvidere Town Council.

**Public Comment:**

There was no public comment at this time.

**2021 Municipal Budget Public Hearing and Adoption:**

**ORDINANCE NO. O2021x06**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**CALENDAR YEAR 2021**

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.14 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Town Council of the Town of Belvidere in the County of Warren finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Town Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$93,068.18 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Town Council hereby determines that any amount authorized herein above that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Belvidere, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Town of Belvidere shall, in accordance with this ordinance and N.J.S.A.40A:4-45.14, be increased by 3.5%, amounting to \$93,068.18 and that the CY 2021 municipal budget for the Town of Belvidere be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with the said Director within 5 days after such adoption.

#### NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on March 22, 2021 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council on April 26, 2021 via a regular meeting and virtual meeting held on the Zoom platform at 7:00 PM. or at any time and place to which said meeting may be adjourned. Instructions for attendance and comment can be viewed on the municipal website, [belviderenj.net](http://belviderenj.net) prior to the meeting. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. If you choose not to use this technology, you can mail your comments to the Municipal Clerk at the address below or email your comments to [clerk@belvidere-nj.org](mailto:clerk@belvidere-nj.org) by 12:00 PM the day of the meeting. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, NJ 07823, Monday through Friday from 9:00 A.M. to 4:30 P.M. The ordinance is also available on the municipal website, [belviderenj.net](http://belviderenj.net).

#### NOTICE

Notice is hereby given that the forgoing ordinance was approved for final adoption by the Belvidere Town Council at a regular meeting held on April 26, 2021.

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**A motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to open the public hearing on Ordinance No. O2021x06.

**The ordinance brought no public comment.**

**A motion** was made by Councilwoman Miers and seconded by Councilman Roth to close the public hearing and adopt Ordinance No. O2021x06.

**Roll call:**

**Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Mayor Kennedy**

**Nays - None**

**Abstentions - None**

**Recusal - None**

**Absent - Councilman Zmigrodski**

Andrew Kucinski, Municipal Auditor reviewed the 2021 introduced municipal budget stating that there will be a .03% decrease in the municipal tax.

**A motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to open the public hearing on the 2021 Municipal Budget.

**There was no public comment at this time.**

**A motion** was made by Councilman Mitchell and seconded by Councilman Roth to close the public hearing and adopt the 2021 Municipal Budget as introduced.

**Roll call:**

**Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Mayor Kennedy**

**Nays - None**

**Abstentions - None**

**Recusal - None**

**Absent - Councilman Zmigrodski**

#### **Committee Reports:**

Councilman Mitchell - BOE will be meeting on April 28<sup>th</sup> and will be discussing the school

budget. Councilman Mitchell and Councilwoman Miers will be meeting monthly with the BOE finance committee. CC@B has requested use of school facilities so they will have additional space for programs. Pool Commission Chair is stepping down.

Councilman Roth - Belvidere Ambulance Corps had 90 calls in March. The heating facility has been removed. They will be invited to attend a meeting in June to update Council on their activities. Good Will Fire had 14 calls in March. They repaired the Smeall pumper and all equipment is now on line. The Town's letter went out to Adams and Wall Street residents regarding street openings and moratoriums.

Councilwoman Miers - meeting with CFO regarding pool operations and expenditures. Will attend Zoom meeting regarding Municipal Alliance.

Councilwoman Napolitani - court information on municipal website is now complete. Chief Scott is working on the body camera grant and a DCA matching grant for building refurbishment.

Councilman Matlock - Shade Tree Commission removed two bushes at Hriczak Field. Environmental Commission will begin work on the pollinator garden and complete the grant this year. Historical Commission has had no applications before them. Planning Board will meet in April for the completeness hearing for Belvidere Urban Renewal.

Mayor Kennedy - remaining Fifth Street grant funds are being used for pavers and the construction of the handicapped cut-outs. Changes will be made to the addresses on the alleys. Property maintenance issues will be vigorously pursued.

**Correspondence:**

Teresa Yeisley advised Council on the Employment Practices Liability course and Financial Disclosure Statement deadlines.

**Previous Business:**

Kevin Benbrook advised Council on the In-Rem foreclosures and Paul Sterbenz's communication with the solar developer for the BASF property.

**New Business:**

Teresa Yeisley read a proclamation designating May as "Older Americans Month".

**Resolutions:**

A **motion** was made by Councilwoman Miers, seconded by Councilman Roth and carried to adopt resolution No. R2021x27.

**RESOLUTION NO. R2021x27**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 1, lot 40)**

WHEREAS, Tax Sale Certificate 2020-001 dated October 28, 2020 on block 1, lot 40 was redeemed on April 19, 2021; and

WHEREAS, the premium paid at the sale in the amount of \$500.00 needs to be returned to US BANK CUST/PRO CAP 8/PRO CAPITAL MGT II, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$500.00 representing said refund.

US BANK CUST PRO CAP 8/PRO CAPITAL MGT II  
50 SOUTH 16<sup>TH</sup> STREET - SUITE 2050  
PHILADELPHIA, PA 19102

Date: April 26, 2021  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**A motion** was made by Councilwoman Miers, seconded by Councilman Roth and carried to adopt Resolution No. R2021x28.

**RESOLUTION NO. R2021x28**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 47, lot 4)**

WHEREAS, Tax Sale Certificate 2020-018 dated October 28, 2020 on block 47, lot 4 was redeemed on April 19, 2021; and

WHEREAS, the premium paid at the sale in the amount of \$1,400.00 needs to be returned to BALA PARTNERS LLC, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,400.00 representing said refund.

BALA PARTNERS LLC  
PO BOX 303  
POTTERSVILLE, NJ 07979

Date: April 26, 2021  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**A motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt Resolution No. R2021x29.

**RESOLUTION NO. R2021x29**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION TO HIRE AND PAY A SUBSTITUTE CROSSING GUARD**

BE IT RESOLVED that the Belvidere Town Council hereby authorizes to hire and pay the following as a Substitute Crossing Guard:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Cori Stout	Substitute Crossing Guard	\$ 15.49 per hr

Date: April 26, 2021  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**Ordinances:**

No ordinances were considered at this time.

**Appointments:**

**A motion** was made by Councilman Matlock, seconded by Councilwoman Miers and carried to appoint Elaine DeAngelo to the Environmental Commission.

**Authorization to Pay Purchase Orders:**

**A motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried authorizing the payment of the purchase orders as submitted in the amount of \$27,084.81.

**Public Comment:**

There was no public comment at this time.

**Executive Session:**

No executive session was needed at this time.

**A motion** was made by Councilwoman Napolitani to adjourn the meeting of the Belvidere Town Council at 7:55 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator