

**MINUTES - TOWN COUNCIL WORKSHOP MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
APRIL 12, 2021**

Mayor Kennedy opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Express Times Warren County NJ Zone and/or the Express-Times or Newark Star Ledger, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ. This meeting was also advertised in accordance with the law as a virtual ZOOM meeting with instructions to the public for attendance and comment.

Resolution No. R2021x25 (pool fees) and R2021x26 (executive session) will be added to the agenda.

**Roll Call:**

Present - Mayor Kennedy, Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski

Absent - None

**Adoption of Minutes:**

A **motion** was made by Councilman Roth, seconded by Councilman Matlock with Mayor Kennedy abstaining and all others voting "yes" to adopt the March 22, 2021 regular meeting minutes of the Belvidere Town Council

**Public Comment:**

There was no public comment at this time.

**Matters to be Addressed:**

A **motion** was made by Councilman Zmigrodski, seconded by Councilwoman Napolitani and carried approving the Good Will Fire Co. membership application for Matt Poth.

A **motion** was made by Councilwoman Miers, seconded by Councilman Matlock and carried approving Raffle License application RL2021-07 for the Belvidere Lions Club.

Councilman Roth presented a form letter to be sent to residents whose streets are targeted for resurfacing, notifying them that there will be a five-year moratorium on street openings in the event they wish to install natural gas. Council agreed to this letter.

**Resolutions:**

A **motion** was made by Councilman Zmigrodski, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2021x23.

**RESOLUTION NO. R2021x23**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION TO AWARD A CONTRACT FOR MOWING AND TRIMMING OF MUNICIPAL PROPERTIES FOR THE 2021 MOWING SEASON**

BE IT RESOLVED that the Belvidere Town Council hereby awards a contract to the following for mowing and trimming of municipal properties for the 2021 mowing season:

NJ Landscaping Contractors, LLC  
John Pinkerton  
7 Ernella Drive  
Belvidere, NJ 07823

At a quoted and agreed to price of:

\$748.00 complete mow and trim per week

Date: April 12, 2021  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Roth and carried to adopt Resolution No. R2021x24.

**RESOLUTION NO. R2021x24**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION TO PAY TOWN OFFICERS AND EMPLOYEES OF THE TOWN OF BELVIDERE**

BE IT RESOLVED by the Town Council of the Town of Belvidere that the following be paid to officers and employees of the Town of Belvidere in the year 2021 and that salaries/hourly wages be retroactive to January 1, 2021 unless otherwise noted:

<u>Name</u>	<u>Title</u>	<u>Salary/Hourly</u>
<u>Section 1</u>		
Joseph Kennedy	Mayor	\$ 5,000
Kathleen Miers	Council Member	2,500
Donald Mitchell	Council Member	2,500
Glen Matlock	Council Member	2,500
Laurel Napolitani	Council Member	2,500
Joseph Roth	Council Member	2,500
Adam Zmigrodski	Council Member	2,500
Teresa Yeisley	Municipal Clerk/Administrator	71,348
Christine Rolef	Chief Financial Officer	20,400
Teresa Yeisley	Human Resources/Payroll	3,640
Coleen Hosterman	Human Resources/Payroll	3,640
Coleen Hosterman	Accounts Receivable Clerk	4,500
Coleen Hosterman	Administrative Assistant	35,000
David Gill	Tax Assessor	21,177
David Gill	Variance Search Officer	604
Rebecca Schneck	Tax Collector	12,045
Teresa Yeisley	Planning Board Secretary	250 per month
Joseph Rossi	Zoning Official	5,000
Joseph Rossi	Construction Code Official	4,000
Joseph Rossi	Building Inspector	4,000
Joseph Rossi	Electrical Inspector	4,000
Karl McAleer	Fire Code Inspector	4,000
Carl Deiffenbach	Plumbing Subcode Inspector	4,000
Coleen Hosterman	Constr. Code Tech. Asst.	5,250
Susan Reeder	Emerg. Management Coor.	4,121
Jason Stout	Recycling Coordinator	1,500
<u>Section 2</u>		
Rebecca Schneck	Sewer Utility Clerk	10,200
<u>Section 3</u>		
Nicole Lenar	Municipal Court Judge	2,000/month
Dawn Decker	Court Administrator	50,000
Elizabeth Dabbagh	Deputy Court Admin	33,000
Roger Skoog	Municipal Prosecutor	20,000
Dawn Decker	Court Call-Outs	50/each
Irene Brownell	Court Call-Outs	75/each

Walter Sevensky Court Attendant 100/session

Section 4

Matthew Scott	Chief of Police	129,764
Sharon Snyder	Police Secretary	22,553
Craig Metz	School Resource Officer	25.00/hr
Tracy Marsh	Special Police	20.00/hr
Craig Metz	Special Police	20.00/hr
James Patrick	Crossing Guard	12,868
Nancy Dietz	Crossing Guard	12,868
Lester Hoffman	Crossing Guard	12,868
Helena Vasile	Crossing Guard	12,868
	Substitute Crossing Guard	15.49/hr

Section 5

Keith Wolfinger	Fire Chief	855
Karl McAleer	Assistant Fire Chief	459
Sean Kelley	Captain	342
Kevin Hengst	1 <sup>st</sup> Lieutenant	261
Michael Ennis	2 <sup>nd</sup> Lieutenant	261
Glen Gingles	3 <sup>rd</sup> Lieutenant	261

Date: April 12, 2021  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

A **motion** was made by Councilman Napolitani, seconded by Councilman Matlock and carried to adopt Resolution No. R2021x25.

**RESOLUTION NO. R2021x25**  
**TOWN OF BELVIDERE**  
**WARREN COUNTY, NEW JERSEY**  
**A RESOLUTION TO ESTABLISH THE**  
**BELVIDERE POOL RATES FOR 2021**

BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere, with the advice and consent of the Belvidere Pool Commission, hereby authorizes the following rates for the Belvidere Pool for 2021:

Membership:

Individual (Renewal)	\$	149.00	155.00 (eff. 5/23/21)
Family (Renewal)		255.00	260.00 (eff. 5/23/21)
Senior (Renewal)		70.00	
Add on (max 2)		70.00	

Military with verification - 10% discount  
New Member Fee - \$15 (Family and Individual) \$10 (Senior and Military)  
Replacement Tags - \$5.00 each tag

Gate Daily:

Adult (18 and over)	\$	8.00 (\$6.00 after 6:00 PM)
Child (4 to 18 under 3 free)		6.00 (\$4.00 after 6:00 PM)
Seniors (65+)		6.00 (\$4.00 after 6:00 PM)

After Hour Parties:

Up to 50 People	\$	270.00
51 - 100 People		350.00
Over 100 People		425.00

Tents \$25 per tent  
Pavilion ½ \$50  
Pavilion whole \$100

Date: April 12, 2021  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**Ordinances:**

No ordinances were addressed at this time.

**Appointments:**

No appointments were made at this time.

**Authorization to Pay Purchase Orders:**

**A motion** was made by Councilwoman Miers, seconded by Councilman Roth and carried authorizing the payment of the purchase orders, as submitted, in the amount of \$849,225.11.

**Public Comment:**

Nancy Mason - concerned about not being able to enter the last Planning Board meeting through Zoom. Not in favor of Belvidere Urban Renewal PILOT program.

Mayor Kennedy advised that BASF has a contract for the sale of the property to a company that plans to install a 42.8 megawatt solar field on 110 acres. Kevin Benbrook advised that we contact the purchaser about dedicating the access road to the Town.

**Executive Session:**

**A motion** was made by Councilman Matlock, seconded by Councilwoman Miers and carried to adopt Resolution No. R2021x26.

**RESOLUTION NO. R2021x26**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:  
Subject: Personnel
3. It is anticipated at this time that the above stated subject matter will be made public:  
When Resolved.

Date: April 12, 2021  
Teresa A. Yeisley, R.M.C./C.P.M.  
Municipal Clerk/Administrator

**A motion** was made by Councilman Matlock, seconded by Councilman Zmigrodski and carried to return to regular session.

Kevin Benbrook advised the public that Council discussed a DCA matter with Code Official, Joseph Rossi. Mr. Benbrook will write a letter to the DCA regarding this matter.

**A motion** was made by Councilwoman Napolitani to adjourn the meeting of the Belvidere Town Council at 8:00 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator