

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
MARCH 22, 2021**

Councilwoman Napolitani opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and the following notice was read in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Express Times Warren County NJ Zone and/or the Express-Times or Newark Star Ledger, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ. This meeting was also advertised in accordance with the law as a virtual ZOOM meeting with instructions to the public for attendance and comment.

Councilman Mitchell requested that appointments be added to the agenda for the CC@B.

Roll Call:

Present - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski

Absent - Mayor Kennedy

Adoption of Minutes:

A **motion** was made by Councilman Zmigrodski, seconded by Councilman Roth and carried to adopt the March 8, 2021 workshop meeting minutes of the Belvidere Town Council.

Public Comment:

There was no public comment at this time.

2021 Municipal Budget Introduction:

A **motion** was made by Councilwoman Miers and seconded by Councilman Zmigrodski to introduce Ordinance No. O2021x06.

ORDINANCE NO. O2021x06

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

CALENDAR YEAR 2021

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.14 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Town Council of the Town of Belvidere in the County of Warren finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Town Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$93,068.18 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Town Council hereby determines that any amount authorized herein above that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Belvidere, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Town

of Belvidere shall, in accordance with this ordinance and N.J.S.A.40A:4-45.14, be increased by 3.5%, amounting to \$93,068.18 and that the CY 2021 municipal budget for the Town of Belvidere be approved and adopted in accordance with this ordinance; and
BE IT FURTHER ORDAINED that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and
BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and
BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with the said Director within 5 days after such adoption.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on March 22, 2021 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council on April 26, 2021 via a regular meeting and virtual meeting held on the Zoom platform at 7:00 PM. or at any time and place to which said meeting may be adjourned. Instructions for attendance and comment can be viewed on the municipal website, belviderenj.net prior to the meeting. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. If you choose not to use this technology, you can mail your comments to the Municipal Clerk at the address below or email your comments to clerk@belvidere-nj.org by 12:00 PM the day of the meeting. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, NJ 07823, Monday through Friday from 9:00 A.M. to 4:30 P.M. The ordinance is also available on the municipal website, belviderenj.net.

Roll call:

Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski

Nays - None

Abstentions - None

Recusal - None

Absent - Mayor Kennedy

A motion was made by Councilman Roth, seconded by Councilman Matlock and carried to adopt Resolution No. R2021x20.

RESOLUTION NO. R2021x20

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING SELF-EXAMINATION OF THE 2021 MUNICIPAL BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Town of Belvidere has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2021 budget year.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Town of Belvidere that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. The with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitations on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
 3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
 4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality
 5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
 6. That all other statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on March 22, 2021.

A motion was made by Councilman Zmigrodski and seconded by Councilwoman Miers to introduce the 2021 Municipal Budget as submitted to Council.

Roll call:

Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski

Nays - None

Abstentions - None

Recusal - None

Absent - Mayor Kennedy

Committee Reports:

Councilman Zmigrodski - Jason Stout is working on the scheduling of the brush pick-up and the spring clean-up.

Glen Matlock - the Environmental Commission will meet via zoom on March 25th.

Councilwoman Miers - deferred to Councilman Roth. Councilman Roth initiated a discussion regarding the salaries of the Mayor and Council suggesting that the Mayor salary be raised to \$5,000 and the Council salary adjusted over time. All agreed but no action was taken at this time. Councilwoman Miers asked that the Council consider what percentage increases should be given to the administrative staff. These matters will be addressed at a future meeting.

Councilman Roth - Good Will Fire had 13 calls in February. The Belvidere Ambulance Corps

along with Belvidere Emergency Medical Services had 115 calls in February. Elizabethtown Gas has completed the work on Parker Street and they are surveying streets that are targeted for repaving. JCP&L will begin pole replacements starting on Manunkachunk.

Councilman Mitchell - the first annual St. Patrick's Day parade was held. The Councilman thanked Nicole Connelly for all her efforts. The Pool Commission has not held a meeting as of yet. There is a push to get the children back to school. Will be meeting with Mark Young and the CC@B board.

Councilwoman Napolitani - Chief Scott is working with John Leonardis on various grants. He is also looking at updating the PD website. The court information will soon be updated on the municipal website.

Correspondence:

There was no correspondence addressed at this time.

Previous Business:

There was no previous business addressed at this time.

New Business:

Teresa Yeisley opened the RFP's for mowing services for 2021 and announced the following quotes for mowing and trimming per week:

1-R Landscaping, LLC - \$840

Great Meadows Mowing, LLC - \$940

NJ Landscape Contractors - \$748

dek Landscaping and Lawn Maintenance - \$835

The above RFP's will be reviewed for compliance and a decision will be made at a future meeting.

Resolutions:

A motion was made by Councilwoman Miers, seconded by Councilman Matlock and carried to adopt Resolution No. R2021x21.

RESOLUTION NO. R2021x21

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING THE REFUND OF A TAX OVERPAYMENT

WHEREAS, the Tax Office of the Town of Belvidere has certified that the below referenced is a refund overpayment; and

WHEREAS, said payment was due to a tax overpayment for a 100% Veterans deduction being granted;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Town of Belvidere hereby authorizes the following refund:

ACCT	YEAR	BLOCK	LOT	NAME	AMOUNT
9204	2021	41	2	Corelogic Gransky, Steven & Amanda Jones	\$1,838.07

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on March 22, 2021.

A motion was made by Councilwoman Miers, seconded by Councilman Matlock and carried to adopt Resolution No. R2021x22.

**RESOLUTION NO. R2021x22
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 2, lot 10)**

WHEREAS, Tax Sale Certificate 2020-002 dated October 28, 2020 on block 2, lot 10 was redeemed on March 10, 2021; and

WHEREAS, the premium paid at the sale in the amount of \$1,100.00 needs to be returned to US BANK CUST/PRO CAP 8/PRO CAPITAL MGT II, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,100.00 representing said refund.

US BANK CUST PRO CAP 8/PRO CAPITAL MGT II
50 SOUTH 16TH STREET - SUITE 2050
PHILADELPHIA, PA 19102

Date: March 22, 2021
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Ordinances:

There were no ordinances to be addressed at this time.

Appointments:

A **motion** was made by Councilman Mitchell, seconded by Councilman Roth and carried to appoint the following persons to the Community Center @ Belvidere Advisory Board:
Nicole Connelly
Kelly Rupert

Authorization to Pay Purchase Orders:

A **motion** was made by Councilwoman Miers and seconded by Councilman Matlock to authorize the payment of the purchase orders as submitted in the amount of \$15,317.68.

Roll call:

Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski

Nays - None

Abstentions - None

Recusal - None

Absent - Mayor Kennedy

Public Comment:

Linda Stettler - requested clarification on the municipal budget introduction.

Executive Session:

No executive session was needed at this time.

A **motion** was made by Councilman Mitchell to adjourn the meeting of the Belvidere Town Council at 7:41 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

