

**MINUTES - TOWN COUNCIL WORKSHOP MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
MARCH 8, 2021**

Mayor Kennedy opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Express Times Warren County NJ Zone and/or the Express-Times or Newark Star Ledger, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ. This meeting was also advertised in accordance with the law as a virtual ZOOM meeting with instructions to the public for attendance and comment.

Roll Call:

Present - Mayor Kennedy, Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski
Absent - None

Adoption of Minutes:

A **motion** was made by Councilman Roth, seconded by Councilwoman Miers and carried to adopt the following meeting minutes of the Belvidere Town Council:

February 22, 2021 regular meeting

March 1, 2021 budget meeting

Public Comment:

There was no public comment at this time.

Matters to be Addressed:

Town of Belvidere Proclamation

Honoring Girl Scout Day

Whereas, March 12, 2021 marks the 109th anniversary of Girl Scouts of the USA, the largest and most successful leadership program in the world; and

Whereas, as the world's premier leadership development organization for girls, Girl Scouts has emphasized public service, civic engagement and fostering a sense of community in girls for over a century; and

Whereas, Girl Scouts work to champion the ambitions, cultivate the talents and develop the skills of girls to be leaders in the world preparing them for a lifetime of civic engagement and motivating them to be catalysts for change; and

Whereas, today, more than 50 million woman are Girl Scout alums and Girl Scouts Heart of New Jersey serves 11,000+ girls across New Jersey;

Therefore, the Belvidere Town Council hereby applauds the Girl Scout Movement and the Girl Scouts Heart of New Jersey for providing girls with a safe space where they can hone their skills and develop leadership abilities and we hereby proclaim March 12, 2021 as Girl Scout Day in the Town of Belvidere.

A **motion** was made by Councilman Zmigrodski, seconded by Councilman Matlock and carried approving the following raffle license applications:

RL2021-05 for the Evening Star Quilter's Guild

RL2021-06 for BHS Project Graduation

A **motion** was made by Councilwoman Napolitani, seconded by Councilman Matlock and carried to adopt Resolution No. R2021x19.

**RESOLUTION NO. R2021x19
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE
COUNTY OF WARREN FOR USE OF EQUIPMENT AND PERSONNEL**

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Town of Belvidere hereby authorizes a Shared Service Agreement with the County of Warren for the use of equipment and personnel.

Date: March 8, 2021
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Resolutions:

No resolutions were considered at this time.

Ordinances:

**ORDINANCE NO. O2021x04
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION
PURSUANT TO N.J.S.A. 40A:4-53 FOR PREPARATION AND EXECUTION OF A
PROGRAM OF REVALUATION OF REAL PROPERTY AND PREPARATION OF A
REVISION AND CODIFICATION OF MUNICIPAL ORDINANCES**

BE IT ORDAINED by the Governing Body of the Town of Belvidere, Warren County, New Jersey that in accordance with N.J.S.A. 40A: 4-53:

1. Pursuant to N.J.S.A. 40A:4-53©, the sum of \$120,000 is hereby appropriated for preparation and execution of a program of revaluation of real property and the preparation of a revision and codification of municipal ordinances, and shall be deemed a special emergency appropriation as defined and provided for in N.J.S.A. 40A:4-53.
2. The authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least 1/5 of the amount authorized pursuant to this act (N.J.S.A. 40A:4-55).
3. A copy of this ordinance as adopted shall be filed with the Director of Local Government Services in the Department of Community Affairs, State of New Jersey.
4. This ordinance shall take effect as provided by law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on February 8, 2021 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council on March 8, 2021 via a virtual meeting held on the Zoom platform at 7:00 PM. or at any time and place to which said meeting may be adjourned. Instructions for attendance and comment can be viewed on the municipal website, belviderenj.net prior to the meeting. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. If you choose not to use this technology, you can mail your comments to the Municipal Clerk at the address below or email your comments to clerk@belvidere-nj.org by 12:00 PM the day of the meeting. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, NJ 07823, Monday through Friday from 9:00 A.M. to 4:30 P.M. The ordinance is also available on the municipal website, belviderenj.net.

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Matlock and carried to open the public hearing for Ordinance No. O2021x04.

Linda Stettler inquired about the breakdown of funds for revaluation and recodification.

A **motion** was made by Councilwoman Miers and seconded by Councilman Matlock to close the public hearing and adopt Ordinance No. O2021x04.

Roll call:

Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Mayor Kennedy

Nays - Councilman Zmigrodski

Abstentions - None

Recusal - None

Absent - None

ORDINANCE NO. O2021x05

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$500,000 FOR IMPROVEMENTS TO PAUL STREET AND WALL STREET IN AND BY THE TOWN OF BELVIDERE, IN THE COUNTY OF WARREN, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$475,000 BONDS OR NOTES OF THE TOWN FOR FINANCING PART OF THE APPROPRIATION.

BE IT ORDAINED, BY THE TOWN COUNCIL OF THE TOWN OF BELVIDERE, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvement described in Section 3 of this Bond Ordinance (the “Improvement”) is hereby authorized to be undertaken by the Town of Belvidere, in the County of Warren, New Jersey (the “Town”) as a capital improvement. For the said Improvement there is hereby appropriated the amount of \$500,000, such sum includes the sum of \$25,000 as the down payment (the “Down Payment”) required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the “Local Bond Law”). The Down Payment is now available by virtue of provision in one or more previously adopted budgets for down payments for capital improvement purposes.

SECTION 2:

In order to finance the additional cost of the Improvement not covered by application of the Down Payment, negotiable bonds of the Town are hereby authorized to be issued in the principal amount of \$475,000 pursuant to the provisions of the Local Bond Law (the “Bonds”). In anticipation of the issuance of the Bonds and to temporarily finance said Improvement or purposes, negotiable bond anticipation notes of the Town are hereby authorized to be issued in the principal amount not exceeding \$475,000 pursuant to the provisions of the Local Bond Law (the “Bond Anticipation Notes” or “Notes”).

SECTION 3:

- (a) The improvements hereby authorized and the purpose for the financing of which said obligations are to be issued is for improvements to Paul Street and Wall Street, including as required, milling, paving, drainage, curbing, site preparations and including all work and materials necessary therefor and incidental thereto.
- (b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvement is \$475,000.
- (c) The estimated cost of the Improvement is \$500,000 which amount represents the initial appropriation made by the Town.

SECTION 4.

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the municipal finance officer of the Town (the “Chief Financial Officer”); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive

evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Town Council of the Town at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Town is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Town Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

- (a) The Improvement described in Section 3 of this Bond Ordinance is not a current expense, and is a capital improvement or property that the Town may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.
- (b) The period of usefulness of the Improvement, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for such purpose, according to the reasonable life thereof computed from the date of the Bonds authorized by this Bond Ordinance, is twenty (20) years.
- (c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Town Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Town, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this Bond Ordinance by \$475,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.
- (d) An aggregate amount not exceeding \$100,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7:

Any funds received from time to time as contributions in aid of financing the purposes described in Section 3 of this Ordinance (including \$316,000 expected to be received from the New Jersey Department of Transportation) shall be used for financing said Improvement by application thereof either to direct payment of the cost of said Improvement or to the payment or reduction of the authorization of the obligations of the Town authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvement shall, be held and applied by the Town as funds applicable only to the payment of obligations of the Town authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this Bond Ordinance. The obligations shall be direct, unlimited obligations of the Town, and the Town shall be obligated to levy ad valorem taxes upon all the taxable property within the Town for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

The Chief Financial Officer of the Town is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale

of obligations of the Town and to execute such disclosure document on behalf of the Town. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Town pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Town and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Town fails to comply with its undertaking, the Town shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 10:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Town reasonably expects to pay expenditures with respect to the Improvement prior to the date that Town incurs debt obligations under this Bond Ordinance. The Town reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Town under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the cost of the Improvement is \$475,000.

SECTION 11.

This Bond Ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

NOTICE

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Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Roth and carried to open the public hearing for Ordinance No. O2021x05.

Linda Stettler inquired about the scope of work on Wall and Paul Streets.

A motion was made by Councilwoman Miers and seconded by Councilman Matlock to close the public hearing and adopt Ordinance No. O2021x05.

Roll call:

Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski, Mayor Kennedy

Nays - None

Abstentions - None

Recusal - None

Absent - None

Appointments:

A motion was made by Councilman Mitchell, seconded by Councilman Matlock and carried appointing Kurt Nillson to the Pool Commission.

Authorization to Pay Purchase Orders:

A motion was made by Councilwoman Miers, seconded by Councilman Roth and carried authorizing the payment of the purchase orders in the amount of \$363,555.90.

Public Comment:

There was no public comment at this time.

Executive Session:

No executive session was needed at this time.

A motion was made by Councilwoman Napolitani to adjourn the meeting of the Belvidere Town Council at 7:17 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator