

FRONT DESK POOL ATTENDANT

101 Manunka Chunk Rd.
Belvidere, New Jersey 07823

SNACK SHACK ATTENDANT

DESCRIPTION:

The Team Member is responsible for providing guest service while working closely with the Pool Manager, Assistant Managers and colleagues to maintain operational standards and procedures. This position has direct interactions with Guests and -co-workers. Working under the supervision of the Pool Manager and may take direction from the Assistant Pool Manager, the snack shack attendant is the first point of contact for the concessions patrons

SUMMARY OF ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Greets guests with a smile while receiving orders and processing payments
2. Prepares and packages food and drink products
3. Responsible for maintaining the cleanliness of the "snack shack" and dining area
4. Maintains health and safety standards in work and dining areas.
5. Unloads and stocks inventory items as needed
6. Prompt and regular attendance on assigned shifts

QUALIFICATIONS AND SKILLS:

1. Must be at least fifteen (15) years of age
2. Comfortable working in a fast paced environment
3. Ability to interact in a positive and professional manner with all guests and coworkers
4. Available and willing to work evenings, weekends and holidays
5. Ability to communicate with the patrons and guests tactfully and courteously
6. Commitment to promoting the positive image of the Belvidere Community Pool
7. Ability to read and comprehend instructions, correspondence and memos. Ability to properly fill out facility logs and reports, as well as be able to communicate effectively in an emergency situation.
8. Accurately process and tract all monetary transactions
9. Utilize 'Point-of-sale' computer software to process sales and operate the cash drawer.
10. High School in progress or completed

Wage \$15.13/hour

Please contact the Town Clerk for an application (908-475-5331