

**MINUTES - TOWN COUNCIL WORKSHOP MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
FEBRUARY 12, 2024**

Mayor Miers opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance and the following notice was read in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Express Times NJ Zone and/or the Express-Times or Newark Star Ledger, filed in the Municipal Clerk's Office, posted in Belvidere Town Hall, 691 Water Street, Belvidere NJ and posted on the municipal website belviderenj.net. Council agreed to add the following items to the agenda: appointments to Winterfest and Pool Committees and establish Belvidere Marathon Ad-hoc Committee.

Roll Call:

Present - Mayor Miers, Councilman Allen, Councilwoman Koop, Councilman Matlock, Councilman Mitchell, Councilman Roth
Absent - Councilman Zmigrodski

Adoption of Minutes:

A motion was made by Councilwoman Koop, seconded by Councilman Roth and carried to adopt the January 22, 2024 regular meeting minutes of the Belvidere Town Council.

Public Comment:

There was no public comment at this time.

Matters to be Addressed:

A motion was made by Councilman Allen, seconded by Councilman Mitchell and carried to approve the following raffle license applications:

RL2024-03 for Evening Star Quilter's Guild

RL2024-04 for Belvidere American Legion

Resolutions:

A motion was made by Councilman Allen, seconded by Councilwoman Koop and carried to adopt Resolution No. R2024x15.

RESOLUTION NO. R2024x15

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

**A RESOLUTION AUTHORIZING THE MUNICIPAL ENGINEER AND MAYOR TO
ENDORSE THE TREATMENT WORKS APPROVAL (TWA) APPLICATION FOR
THE BELVIDERE URBAN RENEWAL LLC PROJECT SITUATED ON BLOCK 2 LOT
8 IN THE TOWN OF BELVIDERE**

WHEREAS, Belvidere Urban Renewal, LLC (BUR) obtained preliminary and final major site plan approvals from the Belvidere Planning Board for a 370,000 square foot warehouse building on block 2, lot 8 at the January 2, 2024 Planning Board meeting; and

WHEREAS, a resolution memorializing the findings of the Board was adopted by the Planning Board on February 6, 2024; and

WHEREAS, the February 6, 2024 resolution of approval contained conditions that must be addressed by BUR prior to the start of construction of the project; and

WHEREAS, condition P in the February 6, 2024 resolution of approval requires BUR to procure a TWA permit from the New Jersey Department of Environmental Protection (NJDEP) to allow for the extension of the Town's sanitary sewer collection system to service the development' and

WHEREAS, the TWA permit application for this project must be consented to by the Belvidere

Town Council in order to be filed by BUR; and

WHEREAS, block 2, lot 8 in the Town of Belvidere is situated in the future wastewater service area map (FWWA) adopted by the NJDEP in April 17, 2013; and

WHEREAS, an estimated average daily flow to be generated by the project of 19,112 GPD can be accommodated by the Town’s sewer collection system; and

WHEREAS, the Belvidere Town Council is supportive of this TWA permit application because block 2, lot 8 is situated in an approved sewer service area and the collection system has the capacity to accommodate the estimated flows; and

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Belvidere, Warren County, New Jersey does hereby authorize the Mayor and Municipal Engineer, Paul M. Sterbenz, to endorse the application as required;

BE IT FURTHER RESOLVED that this resolution shall be effective immediately.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a public meeting held on February 12, 2024

A motion was made by Councilman Roth, seconded by Councilwoman Koop and carried to adopt Resolution No. R2024x16.

**RESOLUTION NO. R2024x16
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION APPOINTING CODE OFFICIALS FOR THE CONSTRUCTION
DEPARTMENT**

BE IT RESOLVED, that the Belvidere Town hereby appoints the following individual effective February 13, 2024:

<u>Name</u>	<u>Title</u>	<u>Salary</u>
Henry Bell	Plumbing Subcode Inspector	\$5,000 per annum
Scott Schofield	Electrical Subcode Inspector	\$5,000
Scott Schofield	Construction Code Official	\$5,000
Kyle Smith	Construction Code Official	\$5,000
Kyle Smith	Building Subcode Inspector	\$7,000

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a public meeting held on February 12, 2024.

A motion was made by Councilman Roth, seconded by Councilwoman Koop with Councilman Allen abstaining and all others voting “yes” to adopt Resolution No. R2024x17.

**RESOLUTION NO. R2024x17
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION TO RESCIND RESOLUTION NO. R2023x94 “SUPPORTING THE
INCLUSION OF THE PEQUEST RIVER, THE POPANDUHSING BROOK AND THE
BELVIDERE SEGMENT OF THE DELAWARE RIVER IN THE LOWER DELAWARE
NATIONAL WILD AND SCENIC RIVER DESIGNATION**

BE IT RESOLVED that the Belvidere Town Council hereby rescinds Resolution No. R2023x94

“Supporting the inclusion of the Pequest River, the Popanduhsing Brook and the Belvidere segment of the Delaware River in the Lower Delaware National Wild and Scenic River Designation”.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a public meeting held on February 12, 2024.

Ordinances:

ORDINANCE NO. O2024x02

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$22,000 FROM THE SEWER CAPITAL FUND IN CONNECTION WITH THE COSTS ATTRIBUTABLE TO THE PURCHASE OF AN F250 PICKUP TRUCK

WHEREAS, the Council of the Town of Belvidere wishes to appropriate the sum up to \$22,000 from the Sewer Capital Improvement Fund in conjunction with the purchase of an F250 Pickup Truck;

NOW, THEREFORE, BE IT ORDAINED by the Belvidere Town Council that:

1. There is hereby appropriated the sum of up to \$22,000 form the Sewer Capital-Capital Improvement Fund for the aforementioned purpose.
2. There is no debt authorized by this ordinance.
3. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on January 22, 2024 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on February 12, 2024 at Belvidere Town Hall, 691 Water St., Belvidere at 7:00 PM or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water St., Belvidere, Monday through Friday from 9:00 AM to 4:30 PM.

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

NOTICE

Be advised that the foregoing ordinance was duly adopted by the Belvidere Town Council at a regular meeting held on February 12, 2024.

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Allen, seconded by Councilman Roth and carried to open the public hearing for Ordinance No. O2024x02.

The ordinance brought no public comment.

A motion was made by Councilman Roth and seconded by Councilman Mitchell to close the public hearing and adopt Ordinance No. O2024x02.

Roll call:

Ayes - Councilman Allen, Councilwoman Koop, Councilman Matlock, Councilman Mitchell, Councilman Roth, Mayor Miers

Nays - None

Abstentions - None

Recusal - None

Absent - Councilman Zmigrodski

A motion was made by Councilman Roth and seconded by Councilwoman Koop to introduce Ordinance No. O2024x03.

ORDINANCE NO. O2024x03

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE TO AMEND CHAPTER 485, ARTICLE IV, SECTION 485-13 (B) OF THE CODE OF THE TOWN OF BELVIDERE ENTITLED “VEHICLES AND TRAFFIC”

BE IT ORDAINED that the Belvidere Town Council hereby amends Chapter 485 of the Code of the Town of Belvidere entitled “Vehicles and Traffic” as follows:

**Chapter 485
Vehicles and Traffic**

**Article IV
Vehicle Exclusions**

§ 485-13. Vehicles over designated weights excluded from certain streets; violations and penalties.

B. Violations shall be punished by the following fine: \$750.00

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on February 12, 2024 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on February 26, 2024 at Belvidere Town Hall, 691 Water St., Belvidere at 7:00 PM or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk’s Office, 691 Water St., Belvidere, Monday through Friday from 9:00 AM to 4:30 PM.

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Roll call:

Ayes - Councilman Allen, Councilwoman Koop, Councilman Matlock, Councilman Mitchell, Councilman Roth, Mayor Miers

Nays - None

Abstentions - None

Recusal - None

Absent - Councilman Zmigrodski

Appointments:

A motion was made by Councilman Allen, seconded by Councilman Matlock and carried approving the following appointments:

Winterfest Committee - Kathy Schettini (Chairperson), Rich Berry, Tracey Williamson, Robert Shelton, Gynise Gotto, Becky Lucas, Virginia Walton

Pool Committee - Jordon Schreffler (Alternate #2)

Belvidere Marathon Ad-hoc Committee - Lauren Walters (Chairperson), Valerie Lolor (Race Director), Harold Halverson, Nicole Charpentier, Rosalie Haller

Authorization to Pay Purchase Orders:

A motion was made by Councilman Koop, seconded by Councilman Matlock and carried to authorize the payment of the purchase orders, as submitted, in the amount of \$526,682.49.

Public Comment:

There was no public comment at this time.

Mayor Miers advised that the grand opening of Goat's Haul will take place on Saturday, February 17th and the public information session on the dam removals will be held at Town Hall on February 17th from 10:30 AM to 2:00 PM.

Executive Session:

A motion was made by Councilman Mitchell, seconded by Councilman Allen and carried to adopt Resolution No. R2024x18.

RESOLUTION NO. R2024x18

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Personnel and Litigation
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Date: February 12, 2024

Teresa A. Yeisley, R.M.C./C.P.M.

Municipal Clerk/Administrator

A motion was made by Councilman Roth, seconded by Councilwoman Koop and carried to return to regular session.

A motion was made by Councilman Allen, seconded by Councilman Matlock and carried to adjourn the meeting of the Belvidere Town Council at 7:45 PM.

Teresa A. Yeisley, RMC/CPM

Municipal Clerk/Administrator